

# NEWTON-LE-WILLOWS PRIMARY SCHOOL



## ADMISSIONS ARRANGEMENTS 2024-2025

Status:	STATUTORY	
Responsible Person/People:	School Business Manager/Headteacher	
Responsible Governor:	Mr. Limb	
Approved by: Mr. Limb	Signature: <i>Gary Limb</i>	Date: Autumn 2024
Last reviewed:	Autumn 2023	
Next review due:	Autumn 2025	

## **ADMISSIONS ARRANGEMENTS - SEPTEMBER 2025**

St Helen's Local Authority decides our admissions. Please find all the information and links to support you in contacting them below.

**Nursery Applications** are available throughout the year. We have a part-time place nursery with 26 pupils in a morning and 26 pupils in the afternoon (52 in total). Pupils will attend 3 hours in a morning or 3 hours in the afternoon.

We have a limited number of 30-hour nursery places for parents who are eligible for this. Some working parents are eligible for up to 30 hours of funded childcare/early education per week (for three to four-year-olds). You can check whether you are eligible for 30 hours' free childcare via the [Childcare Choices](#) website.

Application forms for Nursery are available online at [www.sthelens.gov.uk/admissions](http://www.sthelens.gov.uk/admissions)

### **January, April and September 2025 Nursery Admissions**

Applying for January, April and September nursery admission

You can apply for admission the term after your child's third birthday. If your child was born on or between:

- 1 September and 31 December, you can apply for January admission.
- 1 January and 31 March, you can apply for April admission.
- 1 April and 31 August, you can apply for September admission.

Parents will be informed on 27<sup>th</sup> September 2024 of the outcome of their application.

### **Before you apply**

Read the Nursery Education Booklet which you can find online, this contains useful information about the application process including: how places will be allocated, definition of home address and how late applications will be dealt with.

Clarify any issues you are not sure about with staff in the School Admissions Team on 01744 671035 or email [schooladmissions@sthelens.gov.uk](mailto:schooladmissions@sthelens.gov.uk)

### **Local Authority Primary Applications for 2025**

If your child turns 4 between 1 September 2024 and 31 August 2025, he or she will transfer to primary school in September 2025.

From Monday 16 September the website [www.sthelens.gov.uk/admissions](http://www.sthelens.gov.uk/admissions) is open for parents who wish to apply online.

You will be notified on 16 April 2025 confirming your child's school place. The closing date for you to submit your application is **15 January 2025**.

Before submitting your application, please read the Primary Parent Booklet which contains useful information about the application process, including: how places will be allocated, definition of home address and how late applications will be dealt with.

Visits to our school for prospective parents of Reception children in 2025 are arranged in October and November 2024. Please contact the school office on 01744 678390 or email us on [newtonp@sthelens.org.uk](mailto:newtonp@sthelens.org.uk) to provide us with your details if you wish to be contacted in regard to 'open day' arrangements which have been organised by the Senior Leadership Team.

## **Applying for a Secondary School place for September 2025**

If your child turns 11 between 1 September 2024 and 31 August 2025, he or she will transfer to secondary school in September 2025. From Monday 2nd September the website [www.sthelens.gov.uk/admissions](http://www.sthelens.gov.uk/admissions) is open for parents who wish to apply online. You will be notified on 3 March 2025 confirming your child's school place.

The closing date for you to submit your application is **31<sup>st</sup> October 2024**.

Before submitting your application, please read the [Secondary Admissions Booklet 2025-2026 \(PDF\) \[4MB\]](#) which contains useful information about the application process, including: how places will be allocated, definition of home address and how late applications will be dealt with.