

NEWTON-LE-WILLOWS PRIMARY SCHOOL



ADMISSIONS ARRANGEMENTS 2023-2024

Status:	STATUTORY	
Responsible Person/People:	School Business Manager/Headteacher	
Responsible Governor:	Mr. Limb	
Approved by: Mr. Limb	Signature: <i>Gary Limb</i>	Date: Autumn 2023
Last reviewed:	Autumn 2023	
Next review due:	Autumn 2024	

ADMISSIONS ARRANGEMENTS - SEPTEMBER 2023

St Helen's Local Authority decides our admissions. Please find all the information and links to support you in contacting them below.

Nursery Applications are available throughout the year. We have a part-time place nursery with 26 pupils in a morning and 26 pupils in the afternoon (52 in total). Pupils will attend 3 hours in a morning or 3 hours in the afternoon.

We have a limited number of 30-hour nursery places for parents who are eligible for this. Please contact school on 01744 678390 for more information regarding this or contact St Helens Council on 01744 671035.

Application forms for Nursery are available from the school office or from St Helens Admissions Department. The telephone number is 01744 671035 or schooladmissions@sthelens.gov.uk

January, April and September 2024 Nursery Admissions

If your child turns 3 after 31 August 2023 and you wish to apply for January, April or September 2024 admission. The online application system has now closed but you can still apply using a paper form. These are available from the school or from St Helens Council. schooladmissions@sthelens.gov.uk

Before you apply

Read the Nursery Education Booklet which contains useful information about the application process including: how places will be allocated, definition of home address and how late applications will be dealt with.

Clarify any issues you are not sure about with staff in the School Admissions Team on 01744 671035 or email schooladmissions@sthelens.gov.uk

Local Authority Primary Applications for 2024

You can apply online at schooladmissions@sthelens.gov.uk The closing date for applications is **15th January 2024**. Visits to our school for prospective parents of Reception children in 2024 are **arranged in September and November 2023**. Please contact the school office on 01744 678390 or email us on newtonp@sthelens.org.uk to provide us with your details if you wish to be contacted in regard to 'open day' arrangements which have been organised by the Senior Leadership Team.

Local Authority Secondary Applications for September 2024

You should have received letters from St Helen's Council advising that you could now apply online. Limited copies of the booklets are available from our school office for those parents who do not have access to a computer. Applications need to be completed and returned by **31st October 2023**. – ***Please note that this year paper applications have been distributed to all pupils in our current Year 6 Cohort as at the current time St Helens Council website is not available for you to complete online applications.***